



UNION TOWNSHIP
BERKS COUNTY, PENNSYLVANIA

SUBDIVISION/LAND DEVELOPMENT APPLICATION

**PLANS MUST BE SUBMITTED 15 BUSINESS DAYS PRIOR TO THE NEXT
PLANNING COMMISSION MEETING**

NAME OF DEVELOPMENT: _____

LOCATION: _____

DATE OF APPLICATION: _____

- | | |
|---|---|
| ☐ SKETCH PLAN | ☐ NEW SUBMISSION |
| ☐ PRELIMINARY PLAN | ☐ RE-SUBMISSION |
| ☐ FINAL PLAN | |
| ☐ ANNEXATION PLAN | |
| ☐ MINOR SUBDIVISION PLAN | |
| ☐ REVISED PLAN OF RECORD | |
| ☐ PRD APPLICATION | |

LANDOWNER/APPLICANT'S E-MAIL ADDRESS: _____

LANDOWNER/APPLICANT'S NAME _____

ADDRESS: _____

TELEPHONE # _____ FAX: _____

INTEREST: ☐ EQUITABLE OWNER ☐ AGENT

ENGINEER OR SURVEYOR E-MAIL ADDRESS: _____

RESPONSIBLE FOR PLAN PREPARATION: _____

ADDRESS: _____

TELEPHONE # _____ FAX: _____

TOTAL ACREAGE: _____ ACREAGE BEING DEVELOPED: _____

TOTAL NUMBER OF LOTS/UNITS: _____

TYPE OF LAND USE PROPOSED:

- | | |
|--|---|
| ☐ SINGLE FAMILY DETACHED | ☐ MOBILE HOME |
| ☐ SINGLE FAMILY SEMI-DETACHED | ☐ COMMERCIAL |
| ☐ TWO-FAMILY DETACHED | ☐ INDUSTRIAL |
| ☐ TOWNHOUSES | ☐ MUNICIPAL |
| ☐ APARTMENTS | ☐ OTHER(EXPLAIN) |

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WATER SUPPLY: ☐ ON-LOT ☐ PUBLIC ☐ OTHER
SEWAGE DISPOSAL: ☐ ON-LOT ☐ PUBLIC ☐ OTHER

ZONING DISTRICT (S): _____

ZONING CONFLICTS/CHANGES: _____

LINEAR FEET OF NEW STREETS PROPOSED: _____

ARE THE PROPOSED STREETS TO BE DEDICATED? _____

TYPE OF OFF-STREET PARKING PROPOSED:

☐ GARAGES ☐ DRIVEWAYS ☐ OTHER ☐ NONE

WILL CONSTRUCTION BE UNDERTAKEN IMMEDIATELY? _____

AVERAGE SELLING PRICE: \$ _____ LOT \$ _____ HOUSE/UNIT

ACREAGE PROPOSED FOR RECREATION OR OPEN SPACE: _____

Note: In order to facilitate the provision of electric service to developments, a copy of the Preliminary Plan is to be forwarded to the electric utility by the Applicant at time of submittal to the Township. Also, the Applicant will be required to provide the electric utility with a copy of the Approved Final Plan (showing the location of streetlights, if required). The electric utility will not proceed with engineering until the final approved plan is received.

Notification Requirements: The Applicant submitting a Preliminary Plan shall be required to notify the abutting property owners that a plan has been proposed for a specific piece of property. Such notification shall be in accordance with Section §172-12.A of the Subdivision & Land Development Chapter (SALDO). Evidence of such notification in the form of a certified mail receipt shall be presented to the Planning Commission at their first meeting following the formal submission of the plan. Also, the Applicant shall be required to post the property proposed for subdivision and/or land development in accordance with Section §172-12.A of the SALDO **(14 days prior to the Planning Commission Meeting)** The applicant shall notify the Township when the property has been posted. **THE TOWNSHIP PLANNING COMMISSION WILL TAKE NO ACTION ON THE PLAN UNTIL PROOF OF NOTIFICATION AND POSTING HAS BEEN SUBMITTED.**

I HEREBY ACKNOWLEDGE AND REQUEST REVIEW OF THIS APPLICATION. TO THE BEST OF MY KNOWLEDGE, ALL THE INFORMATION IDENTIFIED ABOVE IS TRUE, CORRECT AND COMPLETE. IN ADDITION, I HEREBY AUTHORIZE THE BOARD OF SUPERVISORS, PLANNING COMMISSION, ZONING OFFICER, CODE OFFICER, TOWNSHIP MANAGER, ENGINEER, PLANNER, SOLICITOR AND TOWNSHIP SEWAGE ENFORCEMENT OFFICER TO ENTER THE EXTERIOR PREMISES OF THIS PROPERTY WHILE THE PROPOSED PLAN IS BEING CONSIDERED FOR MUNICIPAL APPROVAL. APPLICANT AND/OR LANDOWNER AGREES TO PAY ALL REASONABLE FEES INCURRED BY THE TOWNSHIP FOR THE CONSULTANTS' REVIEWING AND COMMENTING ON THE PLANS.

APPLICANT'S SIGNATURE _____ DATE _____
LANDOWNER'S SIGNATURE _____ DATE _____

*****TOWNSHIP USE ONLY*****
APPLICATION FEE PAID \$ _____ ESCROW REMITTED: \$ _____

DATE ACCEPTED FOR REVIEW: _____

**UNION TOWNSHIP
SUBDIVISION AND LAND DEVELOPMENT ORDINANCE**

**APPENDIX B
MODEL FORMATS**

**CERTIFICATE OF OWNERSHIP, ACKNOWLEDGEMENT OF PLAN
AND OFFER OF DEDICATION**

On this, the _____ day of _____, 20____, before me, the undersigned officer, personally appeared

_____, who being duly sworn according to law, deposes and says that
(Name of Owner)

he is the owner or equitable owner of the property shown on this Plan, that the Plan was prepared at his direction, and that he acknowledges the same to be his act and plan and desires the same to be recorded as such according to law, and that all streets shown and not heretofore dedicated are hereby dedicated to public use.

Notary public Name / Seal

Owner / Equitable Owner

Commission Expiration Date

CERTIFICATE OF ACCURACY

I hereby certify that the Plan shown and described hereon is true and correct to the accuracy required by Union Township Subdivision and Land Development Ordinance.

Engineer or Surveyor

Date

**UNION TOWNSHIP
SUBDIVISION AND LAND DEVELOPMENT ORDINANCE**

**APPENDIX B
MODEL FORMATS
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CERTIFICATE FOR APPROVAL BY THE PLANNING COMMISSION

At a meeting held on _____, 20____, the Union Township Planning Commission,
by motion, approved the _____, as shown and described hereon.
(Name of Subdivision or Land Development Plan)

Chairman: Union Township Planning Commission

CERTIFICATE FOR APPROVAL BY THE BOARD OF SUPERVISORS

At a meeting held on _____, 20____, the Union Township Board of Supervisors, by
motion, approved the _____, as shown and described hereon.
(Name of Subdivision or Land Development Plan)

Chairman

Supervisor

Supervisor

All conditions for approval of the final plan have been completed as of the date set forth below

Chairman, Board of Supervisors

Date